

**AGENDA**



<b>RCA - Purchasing</b>	Austin City Council	<b>Item ID:</b>	5011
<b>Meeting Date:</b>	April 7, 2011		
<b>Department:</b>	Purchasing		

**Subject**

Authorize award and execution of a 36-month requirements supply contract with MILLER UNIFORMS & EMBLEMS INC., Austin, TX to provide uniforms and related services in an estimated amount not to exceed \$936,000, with three 12-month extension options in estimated amounts not to exceed \$416,000 for the first extension option, \$468,000 for the second extension option, and \$520,000 for the third extension option, for a total estimated contract amount not to exceed \$2,340,000.

**Amount and Source of Funding**

Funding in the amount of \$130,000 is available in the Fiscal Year 2010-2011 Operating Budget of the Emergency Medical Services Department. Funding for the remaining 30 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note**

There is no unanticipated fiscal impact. A fiscal note is not required.

<b>Purchasing Language:</b>	Sole bid received.
<b>Prior Council Action:</b>	
<b>For More Information:</b>	Colleen Athey, Buyer II, 972-4012
<b>Boards and Commission Action:</b>	
<b>MBE / WBE:</b>	This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
<b>Related Items:</b>	

**Additional Backup Information**

This contract will provide a supply of uniforms for employees of the Emergency Medical Services (EMS) Department.

Uniform items include shirts, trousers, shorts, workout clothing, sweaters, jackets, belts, ballcaps, and other items. Services provided under this contract will include alterations, embroidery, patch sewing and garment modification to ensure a proper fit. EMS will use Miller Uniforms' online ordering system to track and report all uniform purchases made under this agreement.

In order to determine the best value to the City, evaluation criteria included cost, local economic impact, distance to the State Capitol, order turnaround time, online ordering system, and quality of materials.

MBE/WBE solicited: 2/6 MBE/WBE bid: 0/0

**BID TABULATION**

IFB-Best Value No. CEA0008  
EMS Uniforms and Services  
(128 line items)

<b><u>Vendor</u></b>	<b><u>Total Price for a 12-Month Period</u></b>
Miller Uniforms & Emblems Inc. Austin, TX	\$224,531.70

The expenditures for the first 12 months of this contract are estimated to be \$260,000.

A copy of the complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Sole bid. The solicitation was originally advertised for a period of thirty-seven days and the bid opening was extended seven days to attempt to increase vendor interest. Other Vendors were contacted and made a business decision not to submit a bid response.
- b. Two hundred and thirty-four notices were sent, including two MBEs and six WBEs. One bid was received, with no response from the MBE/WBEs.
- c. Unit price reductions were provided on several items currently under contract, including academy uniform components and battle dress uniforms. This contract includes additional uniform items, as well as specification changes to existing items. Uniform alteration services are incorporated into this contract for the first time. This contract includes an online ordering system, and this is the first City uniform contract with this feature. These changes make this contract not directly comparable to previous actions.

**APPROVAL JUSTIFICATION**

- a. Sole bid received. Miller Uniforms & Emblems Inc. is the current provider of these goods and services.
- b. The Purchasing Office concurs with the Emergency Medical Services Department's award. Advertised in the Austin American-Statesman and on the Internet.